



Billtown Blues Association

Craft Vendor Agreement for 31st Annual Billtown Blues Festival
Friday June 12th~5-10p; Saturday June 13th 12n-10:30p; Sunday June 16th 11am- ~5pm

NOTE THREE DAY FESTIVAL Friday, Saturday & Sunday, June 12,13,14

- 1. VENDOR FEES:** Craft vendor will pay \$100 to the Billtown Blues Association (BBA). This includes vendor space to the event for all three days and for one person (the vendor). Review pricing form below for all vending options and check off what you prefer. Vendor Assistant tickets are \$75 for all three days. \$25 for just Friday or Sunday, \$35 for just Saturday, \$60 for 2 days, Fri/Sat or Sat/Sun.
- 2. SPACE:** The BBA will provide a space on the grounds of the Lycoming County Fairgrounds for the vendor to setup their tent(s) and merchandise. The space size is a generous 10'x 10' with ample room between vendor spaces. Double and Triple spaces can be reserved for \$200 and \$300 respectively, if ordered on or before the registration deadline, May 15th, and as space permits.
- 3. SETUP:** Fairground access for set-up is **Friday June 12th at 9am**. In fairness to all vendors, no Thursday setups are permitted. All pre-registered vendors will have received a packet by mail with your craft vending "ticket" indicating you have pre-registered. You will receive a parking pass required by security. Your name and craft name will also be on a verification list maintained by a BBA volunteer on site. Setup access for Sat arrivals is 10am.
- 4. UPON ARRIVAL:** A BBA volunteer will direct you if needed, to the next available location. You will receive a wrist band, and your vending ticket will be collected. Any Vendor assistant tickets ordered in advance will be in your packet to distribute and will be processed the same way if they arrive with you. Should they come separately, later, or in shifts throughout the weekend, they will park in general parking, come to the main entrance gate where they will be wrist banded and proceed to your vending area. Everyone with a wrist band can come and go throughout the event. Vendors and Assistants receive a 3-day bundle wristband. One vehicle is permitted at each vending space.
- 5. CONTACT AND QUESTIONS:** Your main contact is **LEE LAUBSCHER, (570-916-7352)**. You may phone or text. You may also email LEE at leelaubscher@windstream.net
- 6. TENTS and TABLES:** Each vendor must provide their own protective tent and equipment including tables. Vendors cannot use any space under the BBA festival tents.
- 7. POWER:** We are permitting quiet (<70 DBa) running generators for evening lighting and sales or any other power needs. There are a few electrical outlets on poles in the craft and food vending areas, but a substantially long extension cord would be needed to insure access. We are directing all foot traffic from the camping area through a path in the craft vending area (good for you!), so you need to be cautious about any cords in that walking area to avoid a tripping hazard.
- 8. MERCH RESTRICTIONS:** We are prohibited by artist contracts to sell any CDS by the Festival performing artists, as they are selling their own merchandise.
- 9. FOOD PRODUCTS:** Food intended to be consumed onsite, not pre-packaged (like jars of homemade relish for example), are prohibited to be sold by craft vendors. If you are interested in selling food to serve the attending patrons, you need to contact Tom Butler, 570-447-2451, call or txt, or hoboblues@comcast.net to discuss the information pertaining to FOOD VENDORS. Certificates of insurance and other documentation would be required and the set-up procedure and area is different.
- 10. VENDOR LODGING:** Lodging for the weekend is available in the onsite camping area. (Refer to #11 and info on next page). Over-nite lodging in the craft and/or food vending areas **is not permitted** for security reasons. The vending/music grounds are locked with no access after the conclusion of each day's music. The vendor assumes full responsibility for any weather (wind/rain, etc) damage, or theft, of unattended merchandise, but you may leave your protected merchandise set up in the vending area each nite assuming full responsibility.
- 11. ALTERNATE ONSITE LODGING OPTIONS:** CAMPER/RV and CAR/TENT Camping is available for a minimal overnight lodging fee. Refer to options and pricing below, and **review all lodging detail at billtownblues.org. Please indicate in the spaces provided below your Festival Vending and any Onsite lodging needs and send your total payment with this 2-page application to the address below NOT LATER THAN MAY 15th. We also accept payment via paypal at this location: <https://www.billtownblues.org/billtown-blues-vendors>, and you may email your application to Charlie-lockard@comcast.net.**

OUR CAMPING AREA IS RESTRICTED TO PUBLIC ACCESS. LODGING TICKETS INCLUDE MUSIC SPACE ACCESS FOR ALL THREE DAYS; SHOWERS, "REAL" RESTROOMS, AND FOR CAMPERS/RVs, ELECTRIC AND WATER HOOK-UPS. CLEAN-OUT AVAILABLE BY APPOINTMENT. KIDS UNDER 18 ARE OUR GUESTS.

We ask you to go to billtownblues.org and review all camping/lotting information, or call 570-584-4480 with any questions.



THE BILTOWN BLUES ASSOCIATION INC/VENDING,
PO BOX 2 HUGHESVILLE PA 17737

Payable to Billtown Blues Association

If questions remain, please call Lee Laubscher at 570-916-7352, or email Lee at leelaubscher@windstream.net. You may also submit questions using the craft vending form on the website, billtownblues.org, or call the BBA office at 570-584-4480.

By signing below, the craft vendor agrees to the terms, guidelines and conditions stated above, and assumes all responsibility for their merchandise and personal items while on the Festival Grounds.

Signature: _____ Date: _____

Please Print Your Name: _____

Name of Craft Shop or Company: _____

Provide your address so we can send the entrance vending tickets, parking passes, assistant tickets, & any ordered lodging tickets:

Name: _____

Street: _____

City: _____ ST: _____ ZIP: _____

Email Address: _____ Phone number: _____

What type of crafts do you sell? _____
(We will promote your vendor name and craft in some of our marketing and advertising programs.)

TOTAL AMOUNT INCLUDED FOR PAYMENT: _____ (based on preferences/amounts checked below)

Please check your choices below and: a) send a check and completed application to BBA, PO BOX 2, Hughesville PA 17737; or b) print/complete/scan and email application to charlie-lockard@comcast.net and use the paypal link for payment.

CRAFT VENDOR FEES and VENDOR ASSISTANT TICKETS

SINGLE CRAFT VENDING SPACE – a generous 10x10 with ample space between vendors

Contact us well in advance if additional space is needed. Double and Triple space available upon request and with advance registration.

___ Vendor space/three days \$100 ___ Fri Only \$25 ___ Sat Only \$50 ___ Fri+Sat \$75 ___ Sat+Sun \$75

VENDOR ASSISTANT TICKETS

___ Each Assistant/\$75 (for all 3-days) ___ Assistant for Fri \$25 ___ Sat Only \$35 ___ Fri+Sat \$60 ___ Sat+Sun \$60

VENDOR OVERNIGHT LODGING

CAMPER/RV OVER-NITE LODGING SPACE (Includes hookups for water & electric, & clean-out available by appoint.)

___ Vendor OR Each Vendor Assistant Overnite (CAMPER/RV) Lodging space \$70 each for 2 nites, Fri and Sat/3days & music access)

CAR/TENT OVERNITE LODGING SPACE

___ Vendor OR Each Vendor Assistant Overnite (CAR/TENT) Lodging space \$30 each (for 2 nites Fri and Sat/3days & music access)

COMPLETE AND SUBMIT BOTH PAGES WITH YOUR VENDING REQUESTS

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